



P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.787.3000

**APPROVED MINUTES
COMMISSION REGULAR JULY 25, 2017**

The Port of Seattle Commission met in a regular meeting Tuesday, July 25, 2017, in the International Auditorium at Seattle-Tacoma International Airport, Seattle, Washington. Commissioners Albro, Bowman, Creighton, Felleman, and Gregoire were present. Commissioner Bowman was present until 4:03 p.m.

1. CALL TO ORDER

The meeting was called to order at 12:00 noon by Commission President Tom Albro.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting was immediately recessed to an executive session estimated to last 60 minutes to discuss two matters relating to litigation and legal risk, one matter relating to national security, and one matter related to labor negotiations. Following the executive session, which lasted approximately 65 minutes, the public meeting reconvened at 1:14 p.m. Commissioner Albro led the flag salute.

3. SPECIAL ORDERS OF BUSINESS

3a. July 25, 2017, Executive Director Report.

Interim Executive Director Dave Soike previewed several items on the day's agenda and made several announcements. Commissioners commented on a proposal that the Port host Tent City Five on a Port-owned site.

A recording of this part of the meeting has been made available online.

4. UNANIMOUS CONSENT CALENDAR

[Clerk's Note: Items on the Unanimous Consent Calendar are considered routine and are not individually discussed. Port Commissioners receive the request documents prior to the meeting and may remove items from the Consent Calendar for separate discussion and vote in accordance with Commission bylaws.]

4a. Approval of the minutes of June 27, 2017.

4b. Approval of the [Claims and Obligations](#) for the period June 1-June 30, 2017, including accounts payable check nos. 917886-918476 in the amount of \$7,090,410.72; accounts payable ACH nos. 000313-000998 in the amount of \$49,871,419.17; accounts payable

wire transfer nos. 014681-014699 in the amount of \$8,019,508.53; payroll check nos. 186089-186534 in the amount of \$482,197.18; and payroll ACH nos. 808796-814434 in the amount of \$13,515,903.04 for a fund total of \$78,979,438.64.

- 4c. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle Teamsters Local 117 Representing Bus Drivers and Parking Services Revenue Representatives, covering a period from June 1, 2015, through May 31, 2018.

Request document(s) included a Commission agenda [memorandum](#) and [draft agreement](#).

- 4d. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle Teamsters Local 117 Representing Bus Drivers and Parking Services Revenue Representatives, covering a period from June 1, 2015, through May 31, 2018.

Request document(s) included a Commission agenda [memorandum](#) and [draft agreement](#).

- 4e. Authorization for the Executive Director to (1) execute an Interagency agreement (IAA) with the Washington State Department of Enterprise Services (DES) to proceed with energy conservation measures at Seattle-Tacoma International Airport as described in the project energy service proposal updated January 2017; (2) execute contracts for the design and construction of the Stage 3 energy savings initiatives within the DES IAA; and (3) utilize Port crews and small works contracts to perform work as required. The amount of this request is \$6,791,000 for a total project authorization of \$7,121,000 (CIP #C800658).

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

The motion for approval of consent items 4a, 4b, 4c, 4d, and 4e carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

5. PUBLIC TESTIMONY

Public comment was received from the following individual(s):

- Rick Johnson, Quiet Skies Puget Sound, regarding the flight corridor safety program.
- Bruce Carter, Seattle resident, regarding Tent City 5 and homeless housing.
- Joshua Graham, resident of Tent City 5, regarding Tent City 5 and homeless housing.
- Dan Hernbrott, District 7 Neighborhood Action Council, regarding Tent City 5 and homeless housing.
- Shaun Glaze, District 7 Neighborhood Action Council, regarding Tent City 5 and homeless housing
- Carol Isaac, District 7 Neighborhood Action Council, regarding Tent City 5 and homeless housing.

- Sylvia DeForest, Seattle resident, regarding Tent City 5 and homeless housing.
- JC Harris, Des Moines resident, regarding flight tracking software. Mr. Harris submitted written materials, which are included here as minutes [Exhibit A](#) and are available for public review.
- Ali Sugule, Emerald City Association, regarding ground transportation at the airport.
- Hasan Dauud, Flat Rate for Hire, regarding ground transportation at the airport.
- Dawn Gearhart, Teamsters 117, regarding ground transportation at the airport.
- Abdul Mohammed, Flat Rate for Hire, regarding Prius V policies and ground transportation at the airport.
- Abdirahman Elmi, regarding Prius V policies and ground transportation at the airport.
- Worku Belayneh, Flat Rate for Hire, regarding Prius V policies and ground transportation at the airport.
- Amanuel Abraham, Flat Rate for Hire, regarding Prius V policies and ground transportation at the airport.
- Mustafe Ismail, E-Cab, regarding ground transportation at the airport.
- Suldan Mohamad, E-Cab, regarding ground transportation at the airport.
- Aamer Abbas, regarding ground transportation at the airport.
- Ali Aden, regarding ground transportation at the airport.
- Mohammad Khan, regarding ground transportation at the airport.
- An anonymous letter regarding Tent City 5 was submitted and is included here as minutes [Exhibit B](#).

A recording of this part of the meeting has been made available online.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

Without objection, the following agenda item –

- 6a. Authorization for the Executive Director to execute a ground lease with TC Northwest Development in order to develop an aviation-related, light-industrial facility in the City of SeaTac near the Des Moines Creek Business Park. *[removed from agenda]***

– was removed from the meeting agenda prior to convening.

- 6b. Authorization for the Executive Director to authorize an additional \$6,000,000 and execute a construction contract with the low responsive and responsible bidder for the Service Tunnel Renewal/Replacement project at Seattle-Tacoma International Airport, notwithstanding the low bid exceeded the engineers estimate by more than 10 percent, for a total project authorization of \$39,505,000 (CIP #C102112).**

Request document(s) included a Commission agenda [memorandum](#).

Presenter(s): Barry Hennelly, Capital Project Manager, Aviation Project Management.

The circumstances surrounding the project bids exceeding engineer's estimate by more than 22 percent were summarized as was the rationale for accepting the apparent successful bid and

increasing the project budget explained. Commissioners commented on the procurement strategy and disadvantaged business enterprise goals for the project.

The motion for approval of agenda item 6b carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

6c. Authorization for the Executive Director to (1) proceed with design for automated screening lanes at Seattle-Tacoma International Airport, (2) execute a contract to purchase the screening lane equipment, and (3) use Port crews. This authorization is for \$17,000,000 of a total estimated project cost of \$30,000,000 (CIP #C800920).

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#). Video available upon request.

Presenter(s): Sean Anderson, Capital Program Leader, Aviation Project Management, and Keri Stephens, Aviation Capital Project Liaison, Capital Development.

The motion for approval of agenda item 6c carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

7. STAFF BRIEFINGS

7a. Flight Corridor Safety Program – Sites P-4 and P-5 Briefing.

Presentation document(s) included a Commission agenda [memorandum](#) and corrected [presentation slides](#).

Presenter(s): Clare Gallagher, Director, Capital Project Delivery/Public Affairs, and Bob Duffner, Senior Manager, Aviation Environmental Programs.

Commissioners commented on replanting ratios, removal of invasive species, community engagement, and use of Airport Communities Ecology funds.

A recording of this part of the meeting has been made available online.

7b. Budget Discussion: Building Economic Opportunity in Underserved Communities – Commission Priorities: Equity, Women and Minority Business Enterprises, Priority Hire, Quality Jobs.

Presentation document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Aaron Pritchard, Commission Issues & Policy Manager; Nora Huey, Senior Director, Central Procurement Office; Veronica Valdez, Commission Specialist; Teresa Delicino, Director, Small Business Development; Marie H. Kurose, Workforce Development Program Manager; and Tracy Patterson, Talent Development and Diversity Manager.

The Commission received a presentation on efforts to build into the 2018 budget efforts focused on equity, diversity in contracting, priority hire measures, and quality jobs. Commissioners commented on alignment of efforts to increase workforce diversity, standardization of project labor agreement language, measurement of staff efforts, and appropriate goals. Commissioners asked for disaggregated data when tracking inclusion of disadvantaged populations.

A recording of this part of the meeting has been made available online.

Agenda item 7c was removed from the agenda prior to publication.

7d. 2018-2022 Long Range Plan Draft Review.

Presentation document(s) included a Commission agenda [memorandum](#), [presentation slides](#), [2017-2021 plan document](#), and [draft 2018](#) plan.

Presenter(s): Dave Caplan, Senior Director, Strategic Initiatives.

Commissioners asked about Lean (continuous process improvement) efforts and the status of Century Agenda goals relative to current planning efforts. Commissioners asked for further discussion in retreat on achievement of some objectives and deployment of Port assets. Commissioners commented on the cruise baggage valet project that enables cruise passengers to check their bags directly to their outbound flight when they arrive in port, encouraging them to spend time in Seattle without the burden of their luggage. Commissioners also commented on the need for dates associated with environmental goals in the long range plan.

A recording of this part of the meeting has been made available online.

8. ADDITIONAL NEW BUSINESS – None.

9. RECESSED AND ADJOURNED

The meeting was recessed at 5:15 p.m. to an executive session estimated to last 30 minutes to discuss one matter relating to qualifications for public employment. Following the executive session, which lasted approximately 85 minutes, the Commission adjourned at 6:35 p.m. without returning to public session.

Stephanie Bowman
Secretary

Minutes approved: December 12, 2017.